



SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS  
Room 372, Kenneth Hahn Hall of Administration  
Los Angeles, CA 90012 – (213) 974-1465

FOUNDER  
Mrs. Sybil Brand

CHAIRPERSON  
Mrs. Eleanor R. Montano

VICE CHAIRPERSON  
Mrs. Helen H. Stathatos

Mr. Frank S. Bacio  
Mr. Vito Cannella  
Mr. John A. Hammargren  
Mr. Carl E. Moore  
Mrs. Maxine B. Russell

**MINUTES OF THE**  
**SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS**  
**MONTHLY BUSINESS MEETING**  
**November 16, 2005**

**\*CALL TO ORDER**

Chair Montano called the meeting to order at 10:07 a.m.

**\*OPENING CEREMONIES**

Chair Montano led the pledge of allegiance followed by a moment of silence.

**\*ATTENDANCE**

**Present:**

Chair Eleanor R. Montano  
Vice Chair Helen H. Stathatos  
Frank S. Bacio  
Vito Cannella  
John A. Hammargren  
Carl E. Moore  
Maxine B. Russell

**Others Present**

Detta Roberts, Commander, Sheriff's  
Department  
Ronald Hudson, Probation  
Geoconda Burbano, DCFS  
Candice Rhue, Auditor-Controller  
Elaine Clarke, Auditor-Controller  
Jim Corbett, Asst. Chief,  
Commissioner Services  
Sherry Scates, Commission Staff  
Audra Galang, Commission Services

**DEPARTMENT UPDATES ON FACILITY OPERATIONS**

**Sheriff's Department:**

**Probation Department:**

**Auditor-Controller's Office:**

**Dept. of Children and Family Services:**

**Dept. of Mental Health:**



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### **\*APPROVAL OF NOVEMBER 9, 2005 MEETING MINUTES**

Due to time constraints, this item was deferred to a future agenda

### **\*CHAIR'S REPORT**

Chair Montano proudly announced that Commissioner Cannella will be presented with the Crescenta Valley Chamber of Commerce *Man of the Year Award* at their Annual Recognition Banquet on Thursday, November 17<sup>th</sup>; she and Commissioner Moore will be attending.

### **\*TREASURER'S REPORT**

Commissioner Bacio reported that the current balance of the Commission's Charitable Fund will be \$1,032.02 after a \$100 donation to the Tierra Del Sol Foundaton, which is a school for disabled adults. Each year for over 32 years, Commissioner Cannella has helped provide a Christmas celebration for these and other exceptional people.

### **\*STAFF REPORT**

Sherry Scates, Commission staff, reported on the following:

- Reservations have been made for the Commission's Christmas Celebration;
- A list of personal items that may be sent to Probation Camp residents was distributed. The camp staff will notify the Commission when a date for their Holiday party has been determined;
- Draft copies of the Protocol for Commissioners' Use of Camera were distributed. Following review and approval by County Counsel the Protocol will be placed on a future agenda for Commission approval;
- Copies of various forms and charts from the Walnut/Diamond Bar Sheriff's Station were distributed;



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- A response from the Human Services Network Group Home to Commissioner Russell's Corrective Action Notice was distribute; and
- A list of questions regarding the County's Social Workers developed by Commissioner Russell was distributed; a brief discussion followed.

#### **\*CORRESPONDENCE**

None

#### **FACILITY/GROUP HOME INSPECTION REPORTS**

##### **Star View Group Home - #101-2**

Chair Montano and Commissioners Russell and Hammargren inspected this facility on November 14<sup>th</sup> and noted that no areas of concern were observed or reported. Commissioner Russell noted that there are still some housekeeping issues that need to be resolved but overall the facility has improved.

#### **\*NEWBUSINESS/ANNOUNCEMENTS**

Chair Montano distributed inspection assignments to Commissioners for the following week.

#### **\*PUBLIC COMMENT**

None

#### **\*MATTERS NOT ON THE CURRENT AGENDA (To be presented and placed on a future agenda)**

- Continued discussion of the Commission's Ordinance
- Approval of Commission's Protocol for Camera Use

#### **\*ADJOURNMENT**



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There being no further business, Chair Montano adjourned the meeting  
at 12:20 p.m.

DRAFT